



**SFUU Board of Trustees Meeting Minutes
Thurs., September 19th, 2019**

Our mission is to build beloved community that respects diversities, as we nourish the spirit, care for the Earth, and inspire faithful acts of peace and justice.

Board members in attendance: Ian Duncan (president), Maureen Bauman (vice president), Geoff Smith, Marsha von Dessoneck and Suzanne Borth (acting secretary)
Minister in attendance: AJ van Tine

Gathering, thank you notes

1. Lighting the chalice Opening words: Maureen

2. Check In

3. Finance

Review of July-August finances/2019-2020 budget – Tabled

4. Meeting Minutes

Approve July, August and BOT Retreat Meeting Minutes

Addendum to minutes from the retreat: Rick Marshall unanimously appointed to fill trustee vacancy, confirmed via email.

Marsha moved to approve the minutes with this addendum; Maureen seconded; unanimously approved

5. Old Business

Personnel Committee update

Maureen reported that the committee is working through the policies and procedures in comparison to the template provided by the UUA. This process will continue.

Photo Directory update

Marsha reported on the Liftetouch program to update the photo directory. We will revisit this in January, as it is not urgent. It will be a good idea to do a new directory when we have more time later.

Youth Director position

There was discussion about a youth director position. The budget is not in a place to add a new position and AJ is still working with Adrean to work through what processes are in

place and time demands we already have, to see if the job can be completed within her 15 hours/week position.

6. New Business

Yoga Class to be offered

Ada van Tine has requested to use SFUU to teach a yoga class. There is need to look at rental policies to see how to handle this request. There was work on a policy that was never completed and never approved. This is a rental because it is an individual wanting to use it for a business. Having a reduced fee for members is often the norm. We would need to call the insurance to find out if our renters are covered, if there can just be a rider, or if the business-owner needs their own insurance. Other questions included: Is it a program of SFUU? Can we charge admission? If not, what is the rental arrangement? What insurance covers it? Vicki to check our insurance for coverage during rentals.

Plans for Installation/Ordination Event

Geoff Smith reported:

- Task force to get together to organize the installation/ordination event on March 24, 2020
- Preliminary talks about fundraising: Faithify is an online UUA-related site that one can use, like gofundme.
- To use Faithify we must choose an amount and we must meet that goal, or all donors receive money back (\$3000 goal)
- We need to set up a STRIPE account so that we can take credit cards
- It is a 30-day campaign. AJ wants to do it in October in conjunction with his birthday.
- We need to plan around the auction to not take away from potential auction fundraising. Not going to push it too much until after the auction.

Need three items:

1. line item in the budget- done
2. set up the Faithify account in the name of the church so that it is tax-deductible
3. set up a STRIPE account

Maureen moved to set up an account for AJs Ordination/Installation, backed by SFUU with a STRIPE account to process credit cards; Marsha seconded; unanimously approved.

Board Covenant

The Board reviewed the covenant which was drafted at the retreat. It is planned to be formally adopted next month.

T-shirts for SFUU

Marsha brought the idea from Vicky. Through a website, Bonfire.com, we can order a t-shirt of our design, shirt style and color, directly from the company without us having to keep stock. We set the profit margin above the cost, less the website fee of 3.5% for non-profits.

There was discussion about seeing this as a fundraiser – having too many small fundraisers will ultimately raise less money because people think they are giving but the amount is too small to be significant. The conclusion was to make the shirts available at cost. Maureen moved to go forward with the t-shirt plan at cost; Geoff seconded; unanimously approved.

Liaison reports: everyone who attended their liaison committee checked in.

7. Reports

Minister's Report

The report was distributed at the meeting. He will be submitting his report with a short narrative, based on the nine competencies of ministry, and will send it electronically ahead of time and will highlight in person.

Minister Schedule

AJ will be off the weekend before Thanksgiving (Study Leave). AJ clarified he would like to make the Monday holidays he gets in his contract, movable. He will be off December 25-January 1. Then possibly the week surrounding January 12 or January 26 so he's here for MLK jr Day activities.

Board Meeting Schedule

At a future meeting, the Board will discuss the potential of doing 1 combined meeting for November and December.

Next board meeting: October 17, 2019

Right Relations

Adjourn and re-configure room