



BoT Meeting Minutes

**Wednesday, February 16, 2021 6:00PM**

**6:00 Lighting the chalice** Opening words: Suzanne

Attendance: Marsha von Dessoneck, Rev Alex da Silva Souto, Maureen Bauman, Rick Caspers Ross, Hank Florence, John Bohland, Suzanne Borth

**6:02 Check In**

**6:14 Finance**

Marsha reviewed monthly balance sheet. P/L shows losses but they are smaller than projected in the budget. We are at expectations on pledges and new members have added to our number of pledging units. Our overage are related to our one time expenses related to the building repairs.

Rick reported that we do not have access to a free laptop for Rev. Alex's office. We will need to plan for a replacement. Rev Alex would rather stick with the desktop PC that he has and use his personal Mac laptop for now. We will figure out the best way to budget for it in the next fiscal year but it can be taken from the professional expenses if it is necessary before then.

Fianace team recommends that we keep a minimum reserve of 25% of the operating budget.

The Board of Trustee moved to codify this recommendation. Hank seconded.

Board member asked for some clarity on the reasoning. It was verified this is a rain day fund that will be in the same accounts as the operating budget.

Special Roof/HVAC Ask resulted in passing our \$70,000 mark.

One firm quote to start search at \$45,000 + dry rot repairs. Waiting on another. Searching for a third.

Any special request regarding next year's budget?

Looking to potentially have some additional costs in the coming year for the RE program directors.

Change in staffing salary levels will also impact next years budget. The determination will be made by a task force. More to come.

### **6:20 Meeting Minutes**

- Review and Approve January BOT meeting minutes.

Rick Ross moved. Marsha seconded. Unanimously approved.

### **6:45 Confirm meeting for March**

- Next meeting Wednesday 3/16/22 @ 6:00pm
- Opening words - Maureen

### **6:45 Thank you notes**

- Concrete watchers:
  - Linda Mercurio - Maureen
  - Tom Piette - Hank
- Rick Ross for all the new tech improvements - please, no card

### **6:50 COVID Task Force Recommendations**

[Updated recommendations and survey results.](#)

We should add an opportunity to move the chairs to where they feel comfortable.

KN95 and K95 masks are still available.

The Task Force will write an open letter recommending vaccination and clarifying that it aligns with our values, Principles and Purposes.

The policies are now readily available on the website.

Two questions are still necessary to determine:

When can we begin singing?

Should we require vaccination for Sunday service?

There have been requests for rentals. It was recommended that the same policies apply.

### **7:00 Minister monthly report – questions**

With Alex's time away from the office for the Assembly and Retreat, they had to prioritize their time. They chose to focus on a ministry of presence with the congregation and larger

community, in particular the emergent difficulties with the unhoused. And to spend time on pastoral care. The report will be shared upon completion.

### **7:10 DRE & Youth Advisor**

The team is in the process of conducting interviews.

The cost of the two salaries is commiserate with the current budget but will need to be reconsidered with the new minimum wage that will impact the Youth Advisor.

### **7:20 (added item) Rental Policy and Rate**

We have a request for a celebration of life private use of our sanctuary. We have a (outdated) policy but we will use it as the agreement. There is no voiced concern of the usage. The administrator will try to consolidate and simplify the older policy and Rev Alex will convene a task force to build a new policy for rental.

### **7:25 BOARD tenure?**

Rick Ross and Maureen Bauman will be completing their tenure and stepping down from the board. Hank Florence is on his 1st year of the 2nd year term. Marsha and Suzanne will continue and willing to move to President and Vice-President. John Bohland would like to be considered for another 2 year trustee term.

Maureen will join the nominating committee. Tracy Dunigan and Fred Waters will be verified they will remain their 2nd year. And Maureen will help to find two more nominating committee members.

### **7:35 Thinking Ahead**

- Schedule Congregational meeting
  - It will be June 5 or 12. June 12 gives us more time and doesn't conflict with ecstatic dance. It will be June 12.

### **7:40 ACTION item review**

Thank you notes

Maureen to call nominating committee to order

### **7:40 Right Relations**

**7:40 closed notes for Human Resources conversations**

### **7:46 Adjourn**

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**Additional votes made via electronic mail after adjournment:**

**1)February 28:**

**Maureen Bauman requested that we have a vote on one item (proposal from the COVID Task Force) that agreed on this item tonight. Rev Alex has requested that we move this item ahead of our regular meeting. If we vote unanimously we will move forward with this action. If there is not a unanimous vote we will schedule it for discussion at our upcoming BOT meeting before any action is taken.**

**The motion (I will make on behalf of the Task Force) is to amend our covid policy to now allow soft singing, with masks on, as part of our Sunday services.**

**The motion passed with a majority of the vote.**

**2) March 9: Thank you for your email vote in response to this proposal.**

**Marsha von Dessonneck reports we have now collected over \$75,000, plus whatever we get from the Chalice Lighter grant, so we have the funds to replace the roof. In consultation with Rev Alex, Bob Niblack, and John Bohland, it was decided that SFUU should use Cal-Vintage roofing company, which has its offices in Gold River, near Folsom. Here are the quote that we received from Cal-Vintage:**

**Owens Corning cool roof Composition Shingles--\$41,000**

**Smart venting for the roof--\$900**

**Pre-Painted steel gutters and down spouts throughout--\$4600**

**Gutter screens--\$2000**

**Repair of the flat section over the foyer--\$1800**

**There is a charge of \$85 per man hour for any dry rot repair, which is totally an unknow quantity, plus materials at cost.**

**The above bid is about \$5000 more than Auburn Roofing. However, Auburn roofing has a charge of \$125 per man hour for dry rot repairs. Since Cal-Vintage has a strong history of working on vintage buildings, and the salesman did a great job of describing what they would do, we felt that Cal Vintage was a better choice for the project.**

**The BOT is requested to approve up to \$60,000 for the project and authorize Marsha von Dessonneck to sign the contract. Marsha has agreed to oversee the project with assistance from Bob Niblack and others who might be available, if needed.**

**The motion was passed with a majority vote on March 11, 2022.**