



BOT Meeting Minutes

Wednesday, September 21, 2022 – 7:00 p.m. Zoom

7:05 Lighting the chalice. Opening words: Rick Ross.

7:08 Check In.

In attendance: Rick Ross, Tom Frye, Ann Denison, Linda Mercurio, Rev Alex da Silva Souto, John Bohland, and Hank Florence. (Marsha von Dessonneck & Gary Koerner could not attend.)

7:24 Finance.

- **Discussion:** Ann presented the budget as provided by Gary. As a group we reviewed the Budget vs. Actuals: Profit & Loss statement for August 2022. Nothing out of the ordinary was detected. The budget statements were approved by the board unanimously.

7:27 Thank You Notes.

- Ann plans to thank Marsha for her work coordinating the roof repairs.
- Rev Alex will verify Jim Ferris's mailing address tomorrow.
- Tom will plan to send Jim a card from our congregation.

7:30 Roof Project Update.

- **Discussion:** The roof has been completed. The county will inspect the roof tomorrow. The cost of the roof [non-estimated] repairs came out under \$5k.

7:32 Meeting Minutes.

- BOT meeting minutes for August were reviewed.
- **Discrepancy:** The wording must be changed to reflect that Rev Alex has to take classes to transfer and become a UU minister. Apparently, ordination only happens once.
- With this change, a motion to accept the minutes was made by Linda. Was seconded by Ann. And were otherwise approved unanimously.

7:35 Comments on the letter to the congregation about Rev. Alex.

- **Discussion:** Some members were confused by the letter sent out to the congregation. It appears some members were confused about Rev Alex's tenure as our minister.
- **Action Item:** Rev Alex, Marsha, and Rick will send out a brief but succinct explanation to clarify any misunderstandings.

7:40 HVAC replacement.

- **Discussion:** We want to do this now, but we need to have input from the **Property Development / Futures Team** to determine if any changes need to be made to the building (in terms of adding ducts or going with a ductless system, etc.). *Please see the next item in the agenda.*

7:46 Formation of a Property Development / Futures Team.

- **Discussion:** Members of this team will include Rick Ross, Marsha von Dessonneck, Tom Piette, Rev. Alex, Javier Rivera, *possibly* Bob Niblack, and a *yet-to-be-named* person who identifies as a woman to more equitably gender-balance this team.
- **Action Item:** *All BOT members were tasked with the job of finding and naming the person above.* This person could have some background in property management. But more importantly, they should have a caring vision for the future of SFUU. John is the liaison for the Building and Grounds Team so he will help coordinate this effort.
- **Decision:** A motion was made by Hank to form this Property Development / Futures Team. Linda seconded it. The motion carries.

7:58 One Service or Two?

- **Discussion:** After carefully weighing all the input from our congregation, it seems clear that the general consensus is that we should have only one service on Sundays instead of two. If the board makes such a decision to hold only one service, then considerations must be made for the capacity of the church to accommodate all in-person attendees. Under COVID, the guidelines were confined to 60 people only. However, the fire marshal has rated the building to accommodate 240, but that was determined back when the church had fixed rather than moveable seats. In general, we can currently accommodate about 100-120 people safely. Should we grow to a point where we cannot accommodate these numbers of people, we can revisit this issue again at that time.
- The topic of when the service should be held was brought up, but that was considered to be different discussion for another time. For the present, only one service at 10:00 a.m. is on the table.
- There is no impact to the budget for continuing to hold only one service on Sundays. However, it will be easier on staff members, worship teams, and all other weekly contributors.
- **Decision:** A proposal is made to continue to hold only one service each Sunday at 10:00 a.m. This decision will be made for the time being only and can be changed as needed at any time in the future. The motion was made to accept this proposal by Hank. It was seconded by John. And the motion was approved unanimously by the board.

8:17 ASL Interpretation for Services.

- **Discussion:** A semi-interested party was found, but they have issues with doing ASL interpretation.
- It seems that closed-captioning software is still in its infancy, but it could be a year or two before it is truly usable.
- The thought of reaching out to the ASL community at Sierra College was discussed briefly.

8:31 Breeze account communication and discussion.

- **Discussion:** A few board members were confused about the necessity for this software and whether it was fully vetted and secure. It appears that Breeze has been in use by Vicky, Gary, and Rev Alex for over a year, so all fears should be allayed at this point. All board members are encouraged to create a Breeze account ASAP.

8:40 Block Party.

- No loose ends were reported for the Block Party on October 8th.

8:41 Right Relations

- We're good.

8:43 ACTION Items Review.

- Ann will send a Thank You Note to Marsha for all her help with the roof project.
- Rev Alex will verify Jim Ferris's mailing address.
- Tom will plan to send Jim a card from our entire congregation.
- Rev Alex, Marsha, and Rick will send out a brief but succinct explanation to clarify any misunderstandings over Rev Alex's tenure as our minister.
- All board members are tasked with finding the yet-to-named member of the Property Development / Futures Team.
- Someone needs to ask Bob Niblack if he is on the Property Development / Futures Team.
- Rick and Linda will be working together to continue the search for an ASL interpreter.
- All board members are tasked with creating a Breeze account and populating it with their personal information.

8:44 Team Liaison Assignments.

- The updated list is added below.

8:45 Next Meeting Scheduled.

- For Wednesday, October 19, 2022, at 7:00 p.m. Hank will offer the opening words.

8:46 Meeting Adjourned.

Our Team Liaisons Assignments:

Marsha -

- Stewardship/Fundraising

Ann -

- Finance
- Membership

Linda -

- Children/Youth RE

Tom -

- Denominational Affairs

John -

- Buildings and Grounds
- Adult RE

Rick -

- Social Justice

Hank -

- Caring Committee
 - Worship
 - Communications
-

Bike Rack:

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