

SFUU Board of Trustees Meeting

September 20, 2018; 6:00-8:30 PM

Attending Board members:

Ian Duncan (President); Maureen Bauman (Vice-President); Andy Cramer (Financial Officer); Kara Bowman (Secretary); Trustees: Jason Laderman-Jones, Laura Koerner, Marsha von Dessonneck; Rev. Mike Walker (Ex Officio)

Absent: none

Visitors: none

1. **Items between Meetings:** none
2. **Thank You Notes:** none
3. **Opening Words**
 - Kara provided the opening words.
 - Andy agreed to provide opening words for the next meeting.
4. **Check In**
5. **Finance:** Linda is out of the country, so there is no report at this time. There will be a report in October.
6. **Meeting Minutes Review:** Ian made a motion that the amended August minutes be approved. Marsha seconded the motion, and the motion passed.

OLD BUSINESS:

7. **Flooring Task Force:**
 - a. Marsha reports that the task force has been working with three vendors and is getting one vinyl bid and one carpeting bid from each vendor.
 - i. Abby: Carpet: just under \$9,000; Vinyl: just over \$9,000
 - ii. Patrick (American River): Carpet: \$9,000
 - iii. We have not gotten a bid from Tanda yet.
 - b. It looks like we are going to be able to do it for under \$20,000.
 - c. Once we have all the bids, we will obtain samples from each vendor so we can present them to congregants during a forum (to be held mid-October or late-October at the latest).

- d. The goal is still to have the flooring done by November so that they will be done in time for the ministerial candidates' visits in February.
- e. The Green Sanctuary Committee wanted to know if the proposed flooring was green label. Any flooring in California must be zero emission, so that is not an issue.
- f. Maureen made a motion that the Board supports the flooring task force in moving forward with the decision-making process, and once a decision has been made, the task force will bring the proposal to the Board for approval. Marsha seconded the motion, and the motion passed.

8. By-Laws:

- a. Jim Robison sent an email voicing his opinions about the bylaws that were different from those of the Task Force. In Article V, Line A-4, "Board President in the absence of the Minister" was added due to one of his concerns.
- b. Articles I-VI were discussed.
- c. A special Board Meeting will be held on Friday, September 28 at 6:00 PM in order to discuss the By-Laws and Ministerial Evaluation.

9. Projector Project:

- a. It was approved. Ian just needs to contact the vendor.
- b. The cost is approximately \$8,000 (last year's budget + this year's budget for Sound).
- c. Andy made a motion that we use the budgeted amount from this year and use the Birthday Fund to supplement it, rather than Reserve Funds. Maureen seconded the motion, and the motion passed.

10. UUA Recommendations Task Force: tabled for now.

11. RE Assistant Update:

- a. Laura Koerner, Adrean Dills, Reverend Mike, and Rick Ross are on the Hiring Task Force, and the first meeting is scheduled for Tuesday, September 25.
- b. The first thing they will do is look at a job description.

(As an aside, Mike reports that one of the RE childcare assistants resigned, giving two weeks' notice. Mike wanted clarification regarding the process for hiring a new person. Adrean is responsible for hiring a new person to replace this assistant. She will notify Reverend Mike, but does not need to notify the Board.)

12. New Business:

- a. **Kara reported that she is stepping down as Secretary and Trustee due to personal issues.** ☹️ We need to appoint someone for this position. Andy will approach Meg Dorsey and Barb Munn (both former secretaries) and see if either of them is interested in the position as a starting point.

- b. **Staffing AIFC (Auburn Interfaith Food Closet) Board:** AIFC asks for two of our members to be on their Board. Laurie Soper and Bonnie Dahl have been serving for years. Bonnie has stepped down. The procedure in the past has been for the members who are involved with the AIFC to bring a recommendation to the Board. Ian will contact Laurie and ask for their recommendation.
- c. **GA Delegates:** (It's in Spokane this year.) tabled for now
- d. **Discuss Possible Endorsement of Prop 12:** Barbie (via Jason) has asked that we endorse Prop 12. It is the follow-up on Prop 2, which gives livestock more space and regulates conditions of animals coming from other states. **The election is in November.** Barbie says that she can give us more information. There needs to be engagement with the Congregation in order for the Board to approve endorsing the proposition. In the past, the Social Justice Committee has organized the forums to have these discussions. Laura is going to find out when the next Social Justice Committee meeting is and tell Jason so that Jason can see if Barbie would like to attend the meeting. There are proposal forms that members have historically filled out in order to ask for an endorsement.
- e. **Discussion of Proposal by Crafties by Marylee Drake:** The Crafties is open to anyone, not just church members. They want to have a crafts sale on December 9th. Crafties has historically relied on donations and has not had a budget. Marsha proposed that we have a small budget for them next year (perhaps a few hundred dollars). (Andy pointed out that if they are doing something for an event—for example, an Auction—they can tap into the Events money.) There needs to be clarity about where each vendor's money is going (the Church, a charity, etc.) Each vendor should have a sign at his/her table specifying this.
- f. **Chalice Lighter Program—point person:** Maureen received an email from Linda Olsen asking if we would like to participate in this program and designate someone as a point person. This is tabled for now.

13. Minister's Report: There is a process that ministers have to go through to make sure they are suitable for the position. After they have gone through this process, they are granted Preliminary Fellowship. They then go through three renewals (for three separate years—not necessarily consecutively). After this, the Board is asked to write an evaluation, the minister does a self-evaluation, and a mentor does an evaluation. There are many different ways that the Board can do this evaluation. The Board can have a subset of their members do the evaluation, the Board can meet together in order to do the evaluation, or the sections could be divvied up among Board members. The evaluation is due November 1st. (The next possible deadline is February 1st for the May meeting.) Andy reported that the last time, they created a sub-group of the Board and each member of the sub-group was responsible for a section of the evaluation. Jason asked if we could create a Google doc (to be shared only with Board members) that could be a living document. Laura said that she would rather meet in person to talk about it, and Marsha agreed. Reverend Mike will write up some information for the Board and share it with them soon. The Board will hold a special Board Meeting on Friday, September 28 at 6:00 PM.

14. Liasons: *Liasons need to remind the committee chairs to put their meetings on the church calendar!!!*****

- Child and Youth RE: Jason (chair: Randy Nemeth)
- Social Justice: Laura (co-chairs: Alan Edwards and George Lowry)
- Finance: Andy (chair: Andy Cramer)
- Adult RE: Andy (chair: Jan Lowry)
- Communications: Maureen (chair: Lauri Soper)
- Buildings and Grounds: Marsha (chair: Bob Niblack)
- Membership: Marsha (chair: Marsha von Dessonneck)
- Worship: Kara (co-chairs: Vicki Jungers and Kia Hatch)
- Transition Team: Mike
- Search Committee: Ian (chair: Bill Boyce)

15. Right Relations

16. Next Meeting: Thursday, October 18 (6:00-8:30 pm)